



The Commonwealth of Massachusetts
Berkshire County Retirement System
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Public Notice

Fifth Member Position on the Berkshire County Retirement Board

The Berkshire County Retirement Board (“Board”) is seeking applicants for the Fifth Member of the Board, the Fifth member is appointed by the other four board members, for a five-year term commencing upon appointment (July 1, 2025) and continuing thru June 30, 2030 In accordance with MGL Ch.34B, Sec. 19, the Fifth Member shall not be an employee, retiree, or official of the Berkshire County Retirement System or any of its constituent governmental units.

The five-member Board acts as fiduciaries of the Berkshire County Retirement System and performs their duties solely in the interest of its members and beneficiaries. The Board oversees the administration of approximately 2678 active, retired, and inactive members and approximately \$372 million investment portfolio. The Executive Director conducts the day-to-day administration. Board members are paid a yearly stipend of \$3,600.

The Board meets once a month, generally on the last Wednesday of the month at 9:00 am. Board members are required to:

- File an Annual Statement of Financial Interest with PERAC detailing personal assets
- Complete Conflict of Interest and Ethics training biannually
- Develop knowledge of Massachusetts Open Meeting Law
- Develop knowledge of Massachusetts General Laws, Chapter 32
- Attend meetings, seminars and educational trainings as necessary
- Complete 18 hours of training in all three-year spans during their five-year term to continue to serve on the Board.
- A minimum of three credits of training must be earned annually, with a maximum of nine credited per year.
- A fifth member shall not be an employee, retiree or official of the retirement system, or of any of its constituent governmental units.

Interested candidates should forward their letter of interest and resume via email to Sheila LaBarbera, Executive Director, at sheila@berkshireretirement.com. Candidates should be aware that their letters of interest will be reviewed by the board in open session at an upcoming public meeting. **Applications must be received by 3:00 pm Thursday, May 1, 2025. ****