

New Ashford Planning Board Meeting
November 18, 2015

Board Present: Mark Phelps, Tom Murray, Flavia Mastellone, Jennifer Lescarbeau
Others Present: Gail Kapiloff, Alan Kapiloff, Mark Bottessi, Lori Jayko

Meeting opened at 6:00

1. Reorganize the Board: Welcome new member, Jen Lescarbeau, filling the vacancy left by Diane Glick. Mark nominated Flavia to Chair, seconded by Jen, accepted unanimously.
2. Vice Chair: Tom made a motion to nominate Mark as Vice Chair, second by Flavia, accepted unanimously.
3. Clerk: Responsibilities include postings, notices for special permits and changes in bylaws, etc. Mark nominated Jen for Clerk, seconded by Flavia, accepted unanimously.
4. Delegate for Regional Planning Commission: The delegate acts as a liaison between the Regional Planning Commission and town of New Ashford. Mark will remain as the delegate.
5. Discussion of lot 18 on Beach Hill Road and a common driveway: The Kapiloffs attended the meeting to inquire about permit requirements for entering Beach Hill Road from their property via a property lot with a different owner. The Board previously approved a common driveway. On a motion by Mark, seconded by Tom, the board waived the expiration on the special permit for the shared driveway. The board has property maps on file, including the shared driveway plans and gave a copy to the Kapiloffs. To enter through their own lot they need to get a curb cut approved by Keith LaCasse, Road Commissioner.
6. Other - The board will meet as needed, rather than having regularly scheduled meetings and will have Jason Jayko put the reorganization of the board on the town website with contact information.

Meeting adjourned at 6:32 on motion by Flavia, seconded by Jen.